

## MINUTES

September 28, 2009

The regularly scheduled meeting of the Board of County Commissioners was called to order this 28th day of September, 2009, in meeting room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Rusty Sullivan, Vice-Chairman  
George Skinner, Member (Paul Meyer, Foreman, standing in for George Skinner)  
Tammy Howard, Secretary

George Skinner was absent.

Others present were: Christine Brannon, David Batton, Melinda Duke, Peggy Laizure, James Tyree, Rhett Burnett, David Tinsley, Deborah VanWye, Mark Hamm, Sherrie Autry and Ricky Maranon.

Chairman Cleveland began the meeting with the Pledge of Allegiance.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the minutes of the Regular Meeting of September 21, 2009.

The vote was: Rusty Sullivan, yes; Paul Meyer, yes; Rod Cleveland, yes.  
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rusty Sullivan moved, seconded by Rod Cleveland, to award the bid per the bid summary, where low bidder was not accepted there is an explanation, County Bid #HWY-1436 – Four-Months (4) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from October 10, 2009 thru February 9, 2010.

The vote was: Paul Meyer, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to table items #2 and #3 under old business: Item #2 - Discussion, Consideration, and/or Action to Approve the Client Automatic Service Agreement between the Cleveland County Health Department and Shred-It for document destruction services for the Norman office. Charge is \$7.35 per security console - \$89.25 minimum per service. Service will be every two weeks. The Agreement will remain in force for 3 years, unless a new agreement is signed by both parties. Agreement with automatically renew for additional one-year terms unless terminated by either party, by written notice, at least 30-days prior to the expiration and Item #3 - Discussion, Consideration, and/or Action to Approve the Client Automatic Service Agreement between the Cleveland County Health Department and Shred-It for document destruction services for the Moore office. Charge is \$7.35 per security console - \$89.25 minimum per service. Service will be every four weeks. The Agreement will remain in

force for 3 years, unless a new agreement is signed by both parties. Agreement will automatically renew for additional one-year terms unless terminated by either party, by written notice, at least 30-days prior to the expiration.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Paul Meyer, yes.

Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Appointment of Heather Henderson as Receiving Officer for all the Sheriff's Departments Accounts.

The vote was: Paul Meyer, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve Maintenance Agreement between Cleveland County Assessor and The Sidwell Company to provide Software Maintenance and Support for the amount of \$2,500.00 plus travel and expenses. Agreement will be in effect from the approval date through one-year.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Paul Meyer, yes.

Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve items #3 thru #10: Item #3 - Contract between the Cleveland County Health Department and Jessica N. Trujillo to provide data entry support for the H1N1 Influenza Response for the Cleveland County Health Department. Contract will begin October 1, 2009 and terminate on December 31, 2009. The Health Department will pay a maximum of \$2,500.00 at a rate not to exceed \$12.00 per hour. Item #4 - Contract between the Cleveland County Health Department and Mary J. Shipley to provide data entry support for the H1N1 Influenza Response for the Cleveland County Health Department. Contract will begin October 1, 2009 and terminate on December 31, 2009. The Health Department will pay a maximum of \$2,500.00 at a rate not to exceed \$12.00 per hour.

Item #5 - Contract between the Cleveland County Health Department and Barbara B. Hodges to provide data entry support for the H1N1 Influenza Response for the Cleveland County Health Department. Contract will begin October 1, 2009 and terminate on December 31, 2009. The Health Department will pay a maximum of \$2,500.00 at a rate not to exceed \$12.00 per hour.

Item #6 - Contract between the Cleveland County Health Department and Stacie R. Autry to provide data entry support for the H1N1 Influenza Response for the Cleveland County Health Department. Contract will begin October 1, 2009 and terminate on December 31, 2009. The Health Department will pay a maximum of \$2,500.00 at a rate not to exceed \$12.00 per hour.

Item #7 - Contract between the Cleveland County Health Department and Sheryl D. Burns to provide data entry support for the H1N1 Influenza Response for the Cleveland County Health Department. Contract will begin October 1, 2009 and terminate on December 31, 2009. The Health Department will pay a maximum of \$2,500.00 at a rate not to exceed \$12.00 per hour.

Item #8 - Contract between the Cleveland County Health Department and Rachel N. Hanohano to provide data entry support for the H1N1 Influenza Response for the Cleveland County Health Department. Contract will begin October 1, 2009 and terminate on December 31, 2009. The Health Department will pay a maximum of \$2,500.00 at a rate not to exceed \$12.00 per hour.

Item #9 - Contract between the Cleveland County Health Department and Traca L. Autry to provide data entry support for the H1N1 Influenza Response for the Cleveland County

Health Department. Contract will begin October 1, 2009 and terminate on December 31, 2009. The Health Department will pay a maximum of \$2,500.00 at a rate not to exceed \$12.00 per hour.

Item #10 - Contract between the Cleveland County Health Department and Lauren A. Harding to provide data entry support for the H1N1 Influenza Response for the Cleveland County Health Department. Contract will begin October 1, 2009 and terminate on December 31, 2009. The Health Department will pay a maximum of \$2,500.00 at a rate not to exceed \$12.00 per hour.

The vote was: Rusty Sullivan, yes; Paul Meyer, yes; Rod Cleveland, yes.

Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders:

|                 |                                |            |
|-----------------|--------------------------------|------------|
| a. General Fund |                                |            |
| 10-1845 – SM2   | Voss Lighting                  | \$1,500.00 |
| 10-1864 – B1C   | U.S. Extradition Service, LLC  | 3,500.00   |
| 10-1865 – SM2   | Neutron Industries, Inc.       | 1,000.00   |
| 10-1906 – B2A   | Argo Electric, Inc.            | 6,500.00   |
| b. Highway Fund |                                |            |
| 10-1799 – T2A   | Fleet Pride                    | 1,500.00   |
| 10-1803 – T2A   | UniFirst                       | 1,000.00   |
| 10-1811 – T2A   | Corr. Dept. Ind. Rev. Fund 280 | 750.00     |
| 10-1889 – T2A   | Zep Sales & Service            | 500.00     |
| 10-1890 – T2A   | Clark Oil Distributors, Inc.   | 1,000.00   |
| 10-1892 – T2A   | Jim Johnson Oil Company        | 1,200.00   |
| 10-1913 – T2A   | Fred's Tire & Battery, LLC     | 1,500.00   |

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Paul Meyer, yes.

Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

|                 |                    |                      |
|-----------------|--------------------|----------------------|
| 10-0118 – H2    | 09-0289 – SM2      | 09-4213 – CFBRE2-300 |
| 10-0423 – B2A   | 09-0363 – SM2      | 09-4215 – CFBRE2-300 |
| 10-0459 – B2A   | 09-3665 – B2A-200  | 09-4217 – CFBRE2-300 |
| 10-1155 – B2B   | 09-4621 – B1A-500  | 09-6051 – CFBRE2-100 |
|                 | 09-4644 – B2A-500  |                      |
| 10-0082 – T2A   | 09-5169 – B2A-500  | 09-6069 – CFBC2-300  |
| 10-0086 – T2A   | 09-5310 – B1C-200  |                      |
| 10-0088 – T2A   | 09-5766 – B2B-300  | 09-4184 – CFBJ2-300  |
|                 |                    |                      |
| 10-0205 – MD2   | 09-2224 – CFB2-300 |                      |
|                 | 09-2225 – CFB2-300 |                      |
| 10-1451 – CFBJ2 | 09-3275 – CFB2-500 |                      |
|                 | 09-4834 – CFB2-100 |                      |
| 10-0252 – FF2   | 09-5168 – CFB2-500 |                      |

The vote was: Rusty Sullivan, yes; Paul Meyer, yes; Rod Cleveland, yes.

Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 09/10

|                                  |               |
|----------------------------------|---------------|
| a. General Fund                  | \$ 203,947.10 |
| b. Highway Fund                  | 60,193.28     |
| c. Health Fund                   | 14,007.41     |
| d. Sheriff Service Fee Fund      | 5,786.80      |
| e. Sheriff Jail Fund             | 9,147.71      |
| f. Sheriff Commissary Fund       | 601.15        |
| g. Fair Board Fund               | 1,587.44      |
| h. Treasures Sales Tax Cash Fund | 560,903.49    |

FY 08/09

|                           |              |
|---------------------------|--------------|
| a. General Fund           | \$ 15,610.95 |
| b. Sheriff Revolving Fund | 1,149.00     |

The vote was: Paul Meyer, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Rusty Sullivan moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Paul Meyer, yes.  
Motion Carried.

(Clerk's Note: Agenda was posted on 9-24-09 @ 8:20 a.m.)